

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

January 5, 2024
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on January 5, 2024. The meeting convened at 8:30a.m., with Sarah Liljefelt, Chair presiding.

1. Welcome, Roll Call and Introductions.

Sarah Liljefelt, Chair
Nellie McAdams, Chair-Elect
Kathryn Peters, Treasurer
Abby Fitts, Secretary
Shawna Peterson, Member-at-Large
Aaron Bell, Member-at-Large
Emily Harfouche, Member-at-Large
Scott Barbur, Member-at-Large
Joseph Welch, Member-at-Large
Chris Criglow, Member-at-Large
Steven Cade, Member-at-Large
Benjamin Varardi, Member-at-Large
Sarah Melton, Member-at-Large
Karla Houtary, Bar Liaison

We now have 16 executive committee members, making a quorum of 9 members. A quorum was present with 13 executive committee members at this meeting.

Sarah L. requested that all members, and especially new board members, take a moment to update their profiles on the OSB website. She also noted that the OSB should be disseminating training materials for officer positions and new membership.

2. December 1, 2023 Minutes. Section 1 indicated a quorum had not been met at 7 members present; Ben offered a friendly amendment to indicate the quorum had been met. Abby offered the amended minutes for a vote. Nellie moved to approve the amended December 1, 2023 minutes, Cassie seconded. The motion passed unanimously. Scott, Ben, Aaron, Emily, Shawna and Steven abstained, as they were not present at the December meeting.
3. Treasurer's Report.
- a. Nellie updated the board on the fee increase we requested of the OSB at the end of 2023. We had proposed an increase from \$17 to \$20, but the OSB did not forward our request to the Board of Governors and thus the request did not

receive a vote. The OSB has committed to make up the difference in expenditures that a fee increase would have otherwise covered.

- b. Cassie gave the treasurer's report. The balance in our account as of the end of November is \$3562.00. Membership dues will come in during December and January so we can expect an increase in the balance. Current membership of 172 tracks with 2022 numbers.
4. December Round Up CLE. Sarah L. noted we had over 140 attendees at the virtual CLE, which is a good number for our section. In the future we can consider offering a recorded version of the CLE. There was some confusion with the OSB's registration system, which did not cut off registration at noon the day prior to the CLE as we had requested.
5. In-Person CLE Planning. Sarah L. requested that the board consider topics for this 2024's in-person CLE and provide ideas in our February meeting. Scott asked about how we might check topics of the previous several years of CLEs. Sarah L. noted that the topics from this most recent CLE are on the website and committed to emailing the board with topics of previous years from previous email correspondence.
6. New Business
 - a. There was discussion about the current time and day of this board meeting for 2024, given the many new members and possible scheduling conflicts. After discussion, the board agreed to hold our monthly meetings at Dunn Carney in Portland at 9am on the first Thursday of every month. Note that the meetings will offer a Zoom option and that we take off June, July and August due to the busy schedule of our agriculture clients. Because the OSB sends out the Zoom link every month, it might not be feasible to embed the Zoom link into a calendar invite.
 - b. Sarah noted that we want to consider topics for brown bag CLEs that might not be covered in the May Round Up CLE but would still be worth organizing an event. Nellie noted that a preview of the upcoming long session for 2025 as it relates to water might be a good topic.

The meeting adjourned at 9:10 a.m.

**OSB Agricultural Law Section
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Meeting Minutes**

February 1, 2024

9:00 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held in-person at Dunn Carney Allen Higgins & Tongue LLP, Suite 1500, 851 SW 6th Ave. Portland and via Zoom videoconference on February 1, 2024. The meeting convened at 9:00 a.m., with Sarah Liljefelt, Chair presiding.

1. Welcome, Roll Call and Introductions.

In-Person:

Sarah Liljefelt, Chair

Steven Cade, Member-at-Large

On Zoom:

Kathryn Peters, Treasurer

Abby Fitts, Secretary

Tara Millan, Member-at-Large

Emily Harfouche, Member-at-Large

Joseph Welch, Member-at-Large

Rebecca Knapp, Member-at-Large

Scott Barbur, Member-at-Large

Aaron Bell, Member-at-Large

Sarah Melton, Member-at-Large

Benjamin Varardi, Member-at-Large

Shawna Peterson, Member-at-Large

Karla Houtary, OSB Liaison

We now have 16 executive committee members, thus 9 members constitute a quorum. A quorum was present with 13 executive committee members at this meeting. Sarah L. reminded the new members to provide her with a bio and picture for the website.

2. Regular Meeting Time. Sarah L. noted that a member of the board has a standing obligation on Thursdays at 9am, thus making the meeting time we previously scheduled unfeasible. The board discussed options for scheduling and agreed on the first Thursday of every month from 12:35 pm to 1:35 pm with an in-person and virtual option.
3. January 5, 2024 Minutes. Abby presented the minutes; Sarah L. moved to approve the minutes from the January 5, 2024 meeting, Ben seconded. The motion passed unanimously.

4. Treasurer's Report. The Bar has not provided financials and thus there is nothing to report.
5. CLE Planning.
 - a. The board discussed the following ideas for CLE topics to cover in both the in-person May CLE roundup and other brown bag sessions throughout the year:
 - i. Steven suggested developments in regulating meat production; Tara agreed. Sarah L. noted that this topic would be a good opportunity for collaboration between both an attorney who can speak to the legal considerations and a producer who can discuss impact of these regulations. Shawna offered to connect with someone at the Oregon Dep't of Agriculture who would be able to address this as well as some producers in Malheur County who might be willing to speak.
 - ii. Ben suggested a crash course on the Farm Bill.
 - iii. Steven listed out several suggestions from ChatGPT which can serve as a platform for brainstorming, including agritourism, regulations on Kratom, CBD regulations, succession planning, organic farming, pesticide regulation and climate change in Oregon.
 - iv. Sarah L. noted that water bills will be proposed in the long 2025 session and would make for good and timely topics.
 - v. Aaron suggested new changes in the law of ag liens in Oregon and Washington, including enforcement and foreclosure.
 - vi. Ben suggested that, in conjunction with a succession planning CLE, we discuss heir's property and the impact on communities of color.
 - vii. There was discussion about employment related topics, including ag overtime, Paid Leave Oregon and the new heat-related rules from OR-OSHA.
 - viii. Aaron noted that a topic that would be relevant and helpful for those serving the nursery industry would be plant patenting and licensing.
 - b. Sarah L. suggested forming a committee.
 - i. The following tasks would be required:
 1. Reserve space
 2. OSB approval
 3. CLE approval and hours
 4. Bar registration services
 5. Determine financing of event, including cost of facility and admission/registration charge
 6. Advertising/getting word out for the CLE
 - ii. The following members agreed to serve on the committee:
 1. Tara
 2. Steven
 3. Ben
 4. Abby
 - iii. Sarah will reach out to the Discovery Center for available dates in May.
6. There was no new business.

The meeting adjourned at 9:45 am.

OSB Agricultural Law Section
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Meeting Minutes
March 6, 2024
12:30 p.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on March 6, 2024. The meeting convened at 12:30 p.m., with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call.
 - Sarah Liljefelt, Chair
 - Abby Fitts, Secretary
 - Kathryn Peters, Treasurer
 - Steven Cade, Member-at-Large
 - Chris Criglow, Member-at-Large
 - Emily Harfouche, Member-at-Large
 - Tara Millan, Member-at-Large
 - Karla Houtary, OSB Liaison

We now have 16 executive committee members with 9 members constituting a quorum. A quorum was not present with 7 executive committee members at this meeting. Sarah L. reminded the new members to provide her with a bio and picture for the website, and continuing members to provide updates if they have any.

2. Treasurer's Report. Within the Agriculture Law Section, we have a paid headcount at 156 members, compensated at 19 members and a total membership now at 175. We have a checking account balance of \$5,743.00.
3. Annual CLE Planning.
 - a. Sarah sent out an email prior to the meeting which provided details regarding topics, dates and location options.
 - b. The board discussed date and location options:
 - i. A mid-week date would be challenging for attorneys located far from The Dalles. The board discussed the possibility of holding the CLE on a Friday in early or late summer, or early fall.
 - ii. Sarah L. agreed to ask the Discovery Center about availability based on the above and whether the venue has technological capabilities for remote attendance. She will provide this information by email.
 - iii. There was discussion about the advantages and disadvantages of offering a remote option for the annual CLE. Although this might limit in-person networking, it would also be more inclusive and help us get the content out to those who might not be able to attend in person.
 - iv. Sarah L. will email the CLE committee about budgeting for the classroom and other factors for putting on the annual CLE.

- c. The board agreed to focus on the following primary topics:
 - i. Working land easements as a tool in estate and succession planning;
 - ii. A discussion about meat processing and possible impact in Oregon regarding the current suit in NY against meat processor for misinformation on environmental impact of production
 - iii. Employment in agriculture
 - iv. Possible discussion about habitat mitigation banks

- 4. There was no new business.

The meeting adjourned at 1:03pm.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

April 4, 2024
12:30 p.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held in-person and via Zoom videoconference on April 4, 2024. The meeting convened at 12:35 p.m., with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call.

Present at the meeting today were: Sarah L., Steven C., Abby F., Cassie P., Emily H., Rebecca K., Nellie M., Scott B., and Chris C. OSB Liaison Karla H. was also present. A quorum of 9 members was present. Not present at today's meeting: Ben V., Tara M., Sarah M., Aaron B., Shawna P., Molly H. and Joseph W.

2. Website Updates.

Sarah reminded the new members to send her your bio and photo as soon as possible so she can update the OSB website.

3. Review and Approval of Minutes.

Abby invited the group to review meeting minutes from February and March. Steven moved to approve minutes from the 2.1.24 meeting, Rebecca seconded. Motion passed unanimously; Nellie abstained. For the 3.6.24 meeting, Steven noted that he was not at the meeting but is listed as present in the minutes. Abby amended the minutes to reflect that Steven was not present. Scott moved to approve minutes from the 3.6.24 meeting as amended, Sarah seconded. Motion passed unanimously; Nellie abstained.

4. Treasurer's Report.

Cassie reported that the budget has not been updated by OSB since January. The same numbers remain as last month: we have a paid headcount at 156 members, compensated at 19 members and a total membership now at 175. We have a checking account balance of \$5,743.00.

5. Annual Round Up CLE Planning.

The event is reserved at the Discovery Center in The Dalles for August 16. Sarah reminded those responsible to obtain speakers to continue working on scheduling. There was discussion about offering an online option; the group agreed that this would be ideal. Cassie offered to reach out to the cannabis section because they may have the technology and will report back to the group. Cassie invited members of the group to consider learning from her in managing this connection; Nellie volunteered. There was discussion

about the OSB providing the equipment; Sarah noted that partnering with OSB will increase the cost of tickets, which this group has historically tried to keep low for members.

6. Additional Social Event.

Sarah reported that the low cost of the event in The Dalles leaves additional funds for the group to host a social event later in the year. Cassie volunteered to lead a subcommittee to plan something; Scott volunteered to help. If any other member would like to help plan something for the group, please reach out to Cassie.

7. New Business.

The executive committee has historically chosen not to use membership dues to pay organizations we receive solicitations from because the larger group of dues-paying members does not vote on which organizations to support. The executive committee agreed to continue this practice in response to 2 new solicitations Sarah recently received.

Sarah invited the committee to review the flyer she sent out by email that the ag group will offer to the OSB for the upcoming swearing-in ceremony of new lawyers. If you have any edits to offer, please provide to Sarah.

8. Meeting adjourned at 1:03 pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
May 2, 2024
12:30 p.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on April 4, 2024. The meeting convened at 12:35 p.m., with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call.

Present at the meeting today were Sarah L., Steven C., Abby F., Nellie M., Emily H., Shawna P., Rebecca K., Chris C., and Cassie P. OSB Liaison Karla H. was also present. Not present at today's meeting: Ben V., Tara M., Sarah M., Scott B., Aaron B., Molly H. and Joseph W.

2. Review and Approval of Minutes. Abby invited the group to review meeting minutes from the April meeting. Sarah moved to approve minutes from the 4.4.24 meeting, Emily seconded. Motion passed unanimously.

3. Treasurer's Report: the Bar has updated our numbers through March. Our group now has 153 paid members and 8 compensated with a total of 161 people. The total amount in our bank account is \$4,417.00.

4. CLE planning. The contract is complete and the Bar has approved the contract. The group decided to hold a June meeting to prepare for CLE and possibly take September off. We are currently actively planning for 3 topics. The group agreed that a few additional topics would be good, including a session on groundwater and/or water policy and an ethics and/or elder abuse session. Steven agreed to look into an ethics presentation that might consider tying in natural resource-relevant case scenarios.

Sarah shared the contract with the Columbia Gorge Discovery Center Museum Venue. There are some fixed costs and variable costs based on how many attendees we have. Sarah invited the group to consider whether we want to charge for the event; Nellie suggested a tiered pricing structure. Emily agreed. Steven suggested a \$15 member fee and a \$50 or \$60 fee for non-members. Emily asked if there were many options for hotel stays in the area and agreed to look into whether a venue might offer group rates.

5. Additional Social Event. Cassie reported that she and Scott expect to have an update at the June meeting.

6. New Business. There was no new business.

7. Meeting adjourned at 1:06 pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
July 11, 2024

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on July 11, 2024. The meeting convened at 12:32 p.m., with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call.

Present at the meeting were Sarah L., Abby F., Steven C., Scott B., Cassie P., Joseph W., Nellie M., and Molly H. Also present was OSB Liaison, Karla H. A quorum was present.

2. Review and Approval of Minutes. Abby invited the group to review meeting minutes from the June meeting. Steven moved to approve the minutes, Scott seconded. Motion passed unanimously.

3. Treasurer's Report: Our group now has 157 paid members and 7 complimentary with a total of 164 members. The total amount in our bank account is \$4,423.00. Sarah expects to utilize approximately \$1,500 of current funds to put on the Round Up CLE. We current bring in \$1,111 a year in membership dues but will be raising dues for next year. Cassie will prepare a budget for the September board meeting prior to the OSB's October deadline to provide notice of a dues increase.

4. CLE planning.

- a. We need to finalize speakers for the employment presentation. Steven reported that Amber Bevacqua-Lynott will give the ethics presentation.
- b. We confirmed that box lunches can be ordered up to 1 week prior to the event.
- c. Lunch is \$13/person and hot beverage service is \$4/person. Our member price for registration of \$20 only covers these services and not much else. The non-member price is \$60. The group agreed that this pricing structure is acceptable.
- d. Sarah would like to get a "Save the Date" notice out by end of day. Please review details in the agenda attached to her email from today and let her know if there are any changes to be made.

5. Additional Social Event (Cassie/Scott/Steven). The planning subcommittee will hold the Harvest Festival event at Stoel Rives, thanks to Chris. Cassie moved to approve allocating \$500 of current funds for the event, Sarah seconded. Motion passed unanimously. Cassie will email the group inviting businesses to sponsor the get together.

6. New Business. There was no new business.

Meeting adjourned at 12:58pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
September 5, 2024

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on September 5, 2024. The meeting convened at 12:35 p.m., with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call. Present at the meeting were Molly H., Nellie M., Abby F., Sarah L., Aaron B., Sarah M., Scott B., Steven C., Shawna P., and Cassie P. Also present was OSB Liaison, Karla H. A quorum was present.
2. Review and Approval of Minutes. Abby invited the group to review meeting minutes from the July meeting. Steven moved to approve the minutes, Scott seconded. Motion passed unanimously.
3. Treasurer's Report: Our current balance is at \$4,537.00 with 157 paid members and 7 complimentary with a total of 164 members.
4. Proposed Annual Budget. Cassie offered a proposed budget for 2024-2025. We can increase our dues to \$25, which aligns with the membership assessment increase. This is still a very low rate for membership dues. Cassie moved to approve the budget. Steven seconded the motion. There was discussion about possibly increasing the membership dues more than \$25; Cassie noted that we should set a goal to offer more as part of the membership in order to justify an increase above \$25. We can revisit raising rates in next year's budget conversation. Motion passed unanimously and the budget is approved.
5. CLE recap. Nellie, Scott and Steven offered thoughts on the Annual Round-Up CLE held last month. They noted that the attendance was lower than anticipated but the content was good. Overall we have received favorable reviews.
6. The Additional Social Event/Harvest Mixer. There was no update.
7. Farm Succession Service Provider Training with Dick Wittman. Nellie reported that Oregon Agriculture Trust is offering a CLE for service providers on 9/20 that will cover farming and estate succession planning with a renowned speaker, Dick Wittman. She invited the Section to consider any level of sponsorship. There was discussion about sponsoring the event at \$250 because that amount would still be within the amount saved from the unspent amount we budgeted for the Round-Up CLE. Sarah moved to sponsor the OAT Farm Succession CLE as a Friend in the amount of \$250. Shawna seconded. Motion passed unanimously. Nellie abstained.
8. Nominations for Executive Committee for 2025. Abby moved to appoint Sarah L. and Sarah M. will serve on the nominations committee, with Tim Bernasek serving as the non-member representative. Nellie seconded. Motion passed unanimously.

9. New Business. There was no new business.

10. Meeting adjourned at 1:15pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
October 3, 2024

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on October 3, 2024. The meeting convened at 12:36 p.m., with Nellie McAdams, Chair-elect presiding.

1. Welcome and Roll Call. Present at the meeting were Nellie M, Abby F, Scott B, Rebecca K, Chris C, and Cassie P. A quorum was not present. Also present was OSB Liaison, Karla H.
2. Review and Approval of Minutes. We did not present the minutes from the September meeting for approval, as there was not a quorum.
3. Treasurer's Report: Our current balance is at \$3,864.00 with 159 paid members and 6 complimentary with a total of 165 members. Conference expenditure was \$832. Cassie sent a revised budget around by email and will submit to the OSB. Karla noted that we can vote to approve the revised budget when we next have a quorum.
4. Fall Social Event. We have 12 people registered for the event tonight. Many thanks to Cassie, Scott & Steven for organizing this event.
5. Nominations Committee Update. Nellie will reach out to the nominations committee to get the process started. Abby will provide a report to Sarah with the attendance record of all the board members in the last year.
6. New Business. The board agreed to add an agenda item to next month's meeting to revisit the meeting time, as there seems to be difficulty for some members to make the 12:30 meeting.
7. Meeting adjourned at 1:10pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
November 7, 2024

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on November 7, 2024. The meeting convened at 12:32pm, with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call. Present at the meeting were Molly Tucker-Hasenback, Abby Fitts, Sarah Liljefelt, Scott Barbur, Benjamin Varardi, Kathryn Peters (“Cassie”) and Nellie McAdams. A quorum was not present. Also present was OSB Liaison, Karla Houtary.
2. Review and Approval of Minutes. We did not present the minutes from the September or October meeting for approval, as there was not a quorum.
3. Treasurer’s Report: Cassie reported that we had one person join in September but noted that we might not have received our subsidy. Our total net assets in the account are \$3,612.00. Sarah asked about the process for completed our dues increase; Cassie said she would confirm that there is nothing else for us to do.
4. Nominations Committee Update. Sarah L. reported that the OSB listserv is not functioning properly, so the committee decided to extend the deadline to mid-November in order to fix the problem and reach all members. We can expect to nominate the slate at the December meeting, thus attendance at the December meeting is critical.
5. Ag Section Legislative Matters. Sarah reported that, unless the committee wishes to become politically active, we do not need to form a committee. We receive legislative updates automatically as a section and we decide what we do with the update to inform our members.
6. Annual Round Up CLE. Sarah will ask the Columbia Gorge Discovery Center about availability for a May event. Please begin thinking now about potential topics.
7. Meeting adjourned at 12:57pm.

OSB Agricultural Law Section
Executive Committee
Meeting Minutes
December 5, 2024

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on December 5, 2024. The meeting convened at 12:33pm, with Sarah Liljefelt, Chair presiding.

1. Welcome and Roll Call. Present at the meeting were Sarah L, Rebecca K, Scott B, Shawna P, Nellie M, Steven C, Chris C, and Aaron Bell. Also present was OSB Liaison, Karla Houtary. A majority of 8 members was present.
2. Review and Approval of Minutes. Abby presented the minutes from September, October and November. Shawna moved to approve the September minutes, Scott seconded. Motion passed unanimously. Sarah moved to approve the October minutes, Scott seconded. Motion passed unanimously. Scott moved to approve the November minutes, Sarah seconded. Motion passed unanimously.
3. Treasurer's Report: There was no treasurer's report.
4. Nominations Committee Report. Sarah L. reported that the nominations committee met and offered a slate of nominees for the 2025 executive committee, including the addition of Courtney Moran who recently submitted a letter of interest and supplemental materials. There was general consensus with the nomination committee's proposal to reduce the number of executive members in order to reach quorum more consistently. Scott moved to accept the slate of names for the executive committee for 2025 as proposed by the nominations committee. Rebecca seconded. Motion passed unanimously. Sarah will send the slate of names to the Bar. Please plan to vote when you receive your electronic ballot.
5. Annual Round Up CLE. The board agreed to set May 9 for the Annual Round Up CLE at the Columbia Gorge Discovery Center. We can begin discussions about topics and lining up speakers in January.

A final reminder that the Bar no longer carries previous section memberships when renewing registration, so be sure to select the Ag Law section to continue your membership.

6. Meeting adjourned at 12:52pm.