

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

January 7, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on January 7, 2022. The meeting convened at 8:30 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Those in attendance were:

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Chelsea Glynn, Past Chair
Kathryn Peters, Treasurer
Genevieve Kiley, Secretary
Rebecca Knapp, Member
Sarah Liljefelt, Member
Nellie McAdams, Member
Joseph Welch, Member
Sally Hansell, Member
Emily Dougherty, Member
Shawna Peterson, Member
Tate Justesen, Member

Also in attendance was:

Karla Houtary, Bar Liaison

Those not in attendance were:

Molly Hasenbank, Member
Timothy Nicholson, Member
Matthew McKean, BOG Contact

A quorum was present with 13 executive committee members (7 required for a quorum).

Ms. Cooper welcomed the 2022 executive committee members. Each attendee provided a brief introduction about themselves, including their practice and time with the Section.

2. Review and Approval of Past Meeting Minutes

The Committee reviewed the minutes for the monthly meeting held on December 3, 2021. Ms. Cooper called for a motion. Ms. Glynn moved to approve the minutes. Ms. Parker seconded the motion. The motion carried and the minutes were approved.

3. Treasurer's Report

Ms. Peters provided the treasurer's report and informed the Committee that a significant expense related to the Section's annual CLE was invoiced by the OSB after the initial draft 2022 budget was prepared. Therefore, the projected 2021 year-end net assets came in lower than projected. In light of the year-end balance, the Committee discussed proposed adjustments to the 2022 budget, including removing potential nonprofit contributions. The Committee also discussed ways to offset the costs of Section CLEs, including registration fees and sponsorships.

After discussion and revisions, Ms. Cooper called for a motion. Ms. Hansell moved to approve the revised budget. Ms. Dougherty seconded the motion. The motion carried and the revised budget was approved.

It was moved and seconded to approve the 2022 annual budget. Motion carried.

The meeting adjourned at 9:14 a.m.

The date of the next meeting is Friday, February 4, at 8:30 a.m.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

February 4, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on February 4, 2022. The meeting convened at 8:30 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Chelsea Glynn, Past Chair
Kathryn Peters, Treasurer
Genevieve Kiley, Secretary
Sarah Liljefelt, Member
Nellie McAdams, Member
Joseph Welch, Member
Sally Hansell, Member
Timothy Nicholson, Member
Emily Dougherty, Member
Shawna Peterson, Member
Molly Tucker Hasenbank, Member
Tate Justesen, Member

Also in attendance was:

Karla Houtary, Bar Liaison

Those not in attendance were:

Rebecca Knapp, Member
Matthew McKean, BOG Contact

A quorum was present with 13 executive committee members (7 required for a quorum).

2. Review and Approval of Past Meeting Minutes

The Committee reviewed the minutes for the monthly meeting held on January 7, 2022. Ms. Hasenbeck noted that she attended the January meeting. Ms. Cooper called for a motion to approve the minutes as amended to reflect Ms. Hasenbank's attendance. Ms. Hansell moved to approve the minutes. Ms. Parker seconded the motion. The motion carried and the minutes were approved.

3. Treasurer's Report

Ms. Peters provided the treasurer's report. The updated 2022 budget was submitted to the Bar and the Section informed the Campaign for Equal Justice that the Section was unable to make a contribution this year due to budget. Otherwise the January financials have not yet been released by the Bar.

4. Solar CLE Report

Ms. Hansell provided the report. The CLE was a success with approximately 82 participants. Ms. Hansell specially thanked Ms. Parker for her great contribution handling the technology for the CLE.

The Committee discussed recording future CLEs and the Bar's policy regarding recordings.

5. Round Up CLE Planning

Next, the Committee discussed planning the Section's annual CLE, including costs and fees, format, dates, and times. Ms. Glynn informed the Committee that the 2021 CLE was held on four consecutive Thursdays over the lunch hour and the time yielded good attendance. Ms. Houtary informed the Committee that the Bar is currently not open to the public to hold in person events.

Ms. Cooper called for a motion. Ms. Hansell moved to approve holding the 2022 annual CLE virtually over three consecutive Thursdays during the month of May, during the lunch hour. Ms. Parker seconded. The motion carried unanimously.

Ms. Parker volunteered to send a "Save the Date" to the Section and suggested soliciting the Section for topic ideas and requests in the "Save the Date" communication.

Ms. Cooper asked for volunteers to form a content planning subcommittee for the annual CLE to brainstorm topics. Ms. Kiley volunteered. Ms. Hansell agreed to provide a log of prior CLE topics, and noted wildfire, insurance, and logging as possible topics. Mr. Justesen volunteered to help brainstorm topics. Ms. Dougherty also volunteered to be an advisory member of the committee.

The meeting adjourned at 9:10 a.m.

The date of the next meeting is Friday, March 4, at 8:30 a.m.

OSB Agricultural Law Section

Executive Committee

Meeting Minutes

March 4, 2022

The Executive Committee Meeting of the Oregon State Bar Association Agricultural Law Section was held via Zoom videoconference on March 4, 2022. The meeting convened at 8:30 a.m., Chair Mary Anne Cooper presiding.

1. Roll call. Those in attendance included:

Mary Anne Cooper, Chairperson
Kathryn A. “Cassie” Peters, Treasurer
Judith A. Parker, Chair Elect
Sally Anderson Hansell, Member
Molly Tucker Hasenbank, Member
Sarah R. Liljefelt, Member
Nellie McAdams, Member
Joseph Welch, Member
Emily C. Dougherty Harfouche, Member
Shawna Peterson, Member
Timothy Nicholson, Member

Also in attendance:

Karla Houtary, Bar Liaison
Matt McKean, Region 4 Board of Governors representative/liaison

Those not in attendance included:

Chelsea Glynn, Past Chair
Genny Kiley, Secretary
Rebecca J. Knapp, Member
Tate F. Justesen, Member

Quorum was met. (With 12 executive committee members, 7 is quorum.)

2. February 2022 Minutes Approved.

It was moved and seconded to approve the February 2022, minutes. Motion carried.

3. Treasurer’s Report.

Treasurer Cassie Peters reported an increase in the account due to memberships coming in. The costs for the 2021 Round Up CLE series still are not showing in our finances, and Cassie will follow up with the Bar. We have approximately \$1,100 net in our account, which will need to be considered when planning this year’s Round Up CLE event.

4. Website Update.

Judy Parker provided an update about the work she did on the website. She updated the information for current executive committee members, and cleaned up the meeting minutes links. There is a place on the website to post articles of interest. There was discussion about newsletters/publications, and ways to utilize the Ag Law Section listserv for gathering practitioner information and other purposes.

5. CLE.

The dates for the CLE are May 5, 12, and 19. Judy Parker sent out a “save the date” email. There was discussion about ways to crowd source topics for future CLEs. The Executive Committee voted on three topics for the upcoming CLE: emerging issues in ag law; wildfires with a focus on the 2020 wildfires, litigation, and SB 762; and land use updates. Mary Anne Cooper identified Tate Justesen as a moderator for the wildfire topic. Mary Anne will reach out to speakers for the emerging ag issues topic. Nellie volunteered to work with Mary Anne on the land use topic. The Executive Committee voted to delegate authority to Mary Anne to obtain more information from the Bar about registration and CLE accreditation fees and to set the rates we will charge to attendees so that information can be sent out before next meeting.

6. Other Business: None

7. Date of the next meeting is Friday, April 1, 2022, at 8:30 a.m.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

April 1, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on April 1, 2022. The meeting convened at 8:36 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Kathryn Peters, Treasurer
Genevieve Kiley, Secretary
Nellie McAdams, Member
Joseph Welch, Member
Emily (Dougherty) Harfouche, Member
Molly Tucker Hasenbank, Member
Tate Justesen, Member

Also in attendance was:

Karla Houtary, Bar Liaison

Those not in attendance were:

Chelsea Glynn, Past Chair
Sally Hansell, Member
Rebecca Knapp, Member
Sarah Liljefelt, Member
Timothy Nicholson, Member
Shawna Peterson, Member
Matthew McKean, BOG Contact

A quorum was present with nine (9) executive committee members (7 required for a quorum).

2. Review and Approval of Past Meeting Minutes

Emily moved, July 2nds. Approved unanimously.

The Committee reviewed the minutes for the monthly meeting held on March 4, 2022. Ms. Cooper called for a motion to approve the minutes. Ms. Harfouche moved to

approve the minutes. Ms. Parker seconded the motion. The motion carried and the minutes were approved.

3. Treasurer's Report

Ms. Peters provided the treasurer's report. The February financials show the Section's net assets at \$1220.00 as of the end of February 2022. The Section discussed managing costs. Ms. Houtary will look into whether the Bar is charging to use its Zoom account for monthly meetings and will report back at May 2022 meeting.

4. Annual Report

Ms. Cooper reported that the Section's annual report is due next week. She will prepare and submit.

5. Round Up CLE Planning

Next, the Committee discussed the Section's annual CLE, which will take place in a three-part series. Three topics were selected at the March 2022 meeting:

- May 5, 2022 – Land Use – Three speaker invitations have been sent.
- May 12, 2022 – Wildfires – Two speaker invitations have been sent and Ms. Cooper is waiting on one more recommendation for a third speaker with special expertise.
- May 19, 2022 – Emerging Issues – Ms. Cooper sought clarification about whether the CLE should focus on emerging issues in agricultural law specifically or the agricultural industry as a whole. After discussion, it was decided to focus on emerging issues in the agricultural industry.

Next, the Committee discussed what Bar services should be utilized for the annual CLE. After discussion, Ms. Cooper called for a vote to utilize the Bar registration services only. Ms. Parker moved to approve. Mr. Welch seconded the motion. The motion carried.

Ms. Cooper reported her goal is to finalize the topics, confirm with speakers, and work with Ms. Liljefelt to coordinate the Zoom registration with Ms. Liljefelt's firm. Ms. Peters volunteered to work with the Bar on using its registration services, at \$20.00 per CLE or \$50.00 for all three sessions. Ms. Parker volunteered to apply for CLE accreditation.

6. Other Business

None.

The meeting adjourned at 9:06 a.m.

The date of the next meeting is Friday, May 6, at 8:30 a.m. via Zoom.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

May 6, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on May 6, 2022. The meeting convened at 8:33 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Kathryn Peters, Treasurer
Genevieve Kiley, Secretary
Emily (Dougherty) Harfouche, Member
Rebecca Knapp, Member
Timothy Nicholson, Member
Sarah Liljefelt, Member
Shawna Peterson, Member

Also in attendance was:

Karla Houtary, Bar Liaison

Those not in attendance were:

Chelsea Glynn, Past Chair
Sally Hansell, Member
Molly Tucker Hasenbank, Member
Tate Justesen, Member
Nellie McAdams, Member
Joseph Welch, Member
Matthew McKean, BOG Contact

A quorum was present with nine (9) executive committee members (7 required for a quorum).

2. Review and Approval of Past Meeting Minutes

The Committee reviewed the minutes for the monthly meeting held on April 1, 2022. Ms. Cooper called for a motion to approve the minutes. Ms. Parker moved to approve the minutes. Ms. Harfouche seconded the motion. The motion carried and the minutes were approved.

3. Treasurer's Report

Ms. Peters provided the treasurer's report. Not much change since March and the balances do not include revenue from the CLE event held the day prior to this meeting, on May 5, 2022.

4. Professionalism Award

Ms. Cooper informed the Committee about the call for nominations for the 2022 Edwin J. Peterson Professionalism Award. The deadline to submit nominations is June 1, 2022, and the OSB will be hosting an in-person award ceremony on October 27, 2022.

5. Round Up CLE Planning

First session. Waiting for speaker release.

Next, the Committee discussed the Section's annual CLE. Ms. Cooper reported that the first session (Land Use) of the three-part series was held on May 5, 2022. Ms. Parker reported that approximately 34 registrants attended and the CLE credit has been submitted for attendees. Ms. Cooper informed the committee that a few speaker releases need to be returned.

The second session (Wildfires) will be held next Wednesday, May 12, 2022, and the third session (Emerging Issues in the Agricultural Industry) will be held on Wednesday, May 19, 2022. The Committee will be able to debrief about the annual CLE at the June meeting.

6. Other Business

None.

The meeting adjourned at 8:45 a.m.

The date of the next meeting is Friday, June 3, 2022 at 8:30 a.m. via Zoom.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

June 3, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on June 3, 2022. The meeting convened at 8:33 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Kathryn Peters, Treasurer
Genevieve Kiley, Secretary
Sally Hansell, Member
Tate Justesen, Member
Rebecca Knapp, Member
Nellie McAdams, Member
Timothy Nicholson, Member
Joseph Welch, Member

Those not in attendance were:

Chelsea Glynn, Past Chair
Emily (Dougherty) Harfouche, Member
Molly Tucker Hasenbank, Member
Sarah Liljefelt, Member
Shawna Peterson, Member
Karla Houtary, Bar Liaison
Matthew McKean, BOG Contact

A quorum was present with ten (10) executive committee members (7 required for a quorum).

2. Review and Approval of Past Meeting Minutes

The Committee reviewed the minutes for the monthly meeting held on May 6, 2022. Ms. Cooper called for a motion to approve the minutes. Ms. Hansell moved to approve the minutes. Mr. Justesen seconded the motion. The motion carried and the minutes were approved.

3. Treasurer's Report

Ms. Peters reported that after annual Round Up CLE, the Section's cash account had a slight increase.

4. Round Up CLE Debrief

Ms. Cooper reported that over 50 attendees registered for the annual CLE and the overall feedback was positive. Going forward, there were a few requests for hybrid CLEs which the Section may consider for the fall brown bag CLE. The Committee thanked Ms. Cooper for spearheading the program, identifying speakers, and creating interesting timely content. The Committee briefly discussed holding a fall CLE, to be discussed at the next Committee meeting.

5. Other Business

The Section discussed whether to hold meetings over the summer and decided to resume meetings in September. Ms. Kiley will notify to the Bar of the next meeting.

The meeting adjourned at 8:43 a.m.

The date of the next meeting is Friday, September 2, 2022 at 8:30 a.m. via Zoom.



**OSB Agricultural Law Section
Executive Committee Meeting Minutes
September 2, 2022**

Join Zoom Meeting

<https://us02web.zoom.us/j/85128331277?pwd=eIM0bGIUYUozaEhvby9hcIN1a0tldz09>

Meeting ID: 851 2833 1277

Passcode: 735641

1. Welcome and Roll Call
 - Mary Anne Cooper, Chair
 - Sarah Lilijefelt
 - Joseph Welch
 - Nellie McAdams
 - Rebecca Knapp
 - Cassie Peters
 - Tate Justensen
2. Review and Approval of Past Meeting Minutes
 - Genny not in attendance, will approve minutes in October.
3. Treasurer's Report – Cassie
 - We did have in May, we bumped up our net assets with Round-Up registrations. Most recent report is from July, we have \$3264 in the bank, and our membership is stayed at 164.
 - We got a note from the bar that we needed to spend down reserves, but if we have a reason to keep more money, we can make a compelling case. Cassie will follow up with Michael.
4. Elections
 - Mary Anne will reach out to Tim to see if he will serve on the nominating committee. Judy Park and Emily Hartouche will be the nominating committee. Consensus approved.
5. Other Business

- Judy talked about an issue her clients have been facing around registration for food processing facilities.

**OSB Agricultural Law Section
Executive Committee
Meeting Minutes**

October 7, 2022
8:30 a.m.

The Executive Committee Meeting of the Oregon State Bar Agricultural Law Section was held via Zoom videoconference on October 7, 2022. The meeting convened at 8:33 a.m., with Chair Mary Anne Cooper presiding.

1. Welcome and Roll Call

Mary Anne Cooper, Chairperson
Judith Parker, Chair-Elect
Genevieve Kiley, Secretary
Sally Hansell, Member
Rebecca Knapp, Member
Sarah Liljefelt, Member
Nellie McAdams, Member
Joseph Welch, Member

Those not in attendance were:

Kathryn Peters, Treasurer
Chelsea Glynn, Past Chair
Tate Justesen, Member
Timothy Nicholson, Member
Emily (Dougherty) Harfouche, Member
Molly Tucker Hasenbank, Member
Shawna Peterson, Member
Karla Houtary, Bar Liaison
Matthew McKean, BOG Contact

A quorum was present with eight (8) executive committee members (7 required for a quorum).

2. Review and Approval of Past Meeting Minutes

The Committee reviewed the minutes for the monthly meeting held on September 2, 2022 and June 3, 2022. Ms. Hansell moved to approve the minutes. Ms. McAdams seconded. Ms. Liljefelt abstained.

3. Treasurer's Report

Ms. Peters was unable to attend the meeting.

4. Elections and Transitions

Ms. Parker and Mr. Harfouche currently on nominating committee. Mr. Liljefelt also volunteered. To comply with the bylaws, the nomination slate must be returned to the Bar no later than December 9, 2022.

5. Other Business

The last item of business is a funding request to support The Common Law Center. While the Committee believes it is a worthy cause, it does not feel donations are an appropriate use of section dues at this time.

The meeting adjourned at 8:43 a.m.

The date of the next meeting is Friday, November 4, 2022 at 8:30 a.m. via Zoom.